





## SELECTION CRITERIA

Selection into courses at the Brisbane North Institute of TAFE will be based on:

- Satisfaction of minimum entry requirements for each course
- School results
- Previous work and study experience
- Interest in the area
- Other criteria as determined by the Faculty for specific courses

*THE NUMBERING IN THIS GUIDE MATCHES THE NUMBERS  
ON YOUR APPLICATION FORM*

## 1 PERSONAL DETAILS

Print your name clearly and in full.

It may be necessary to contact you during the selection period. Print your address and telephone numbers where you can be contacted. If the information provided changes please advise the Institute immediately.

## 2 PREFERRED COURSES

List, in order of preference, the courses you wish to study, the study mode and campus at which you wish to undertake study.

EXAMPLE – COURSES APPLIED FOR

PREFERENCE	COURSE CODE	COURSE NAME	Full time	Part time	Campus
1	THH32897	Cert III in Hosp- Food & Beverage	X		Caboolture
2	ICA20199	Cert II in Information Technology		X	Ithaca
3	SRS50399	Diploma of Sport Development	X		Bracken Ridge

## 3 SCHOOL RESULTS

Provide results for the highest level of schooling achieved. Please provide 'English' result at the top of each column.

For current secondary school students end of year results may not be available at the time of lodging the application. If so, provide the results from the last semester/term. (Submission of final results may be necessary before the offer of a place can be made.)

Please attach copies of results. **Do not send original documents.**

## 4 STUDIES SINCE LEAVING SCHOOL

Please provide details of all courses or subjects studied since leaving school.

## 5 EMPLOYMENT OR OTHER WORK EXPERIENCE

List your previous work experience starting with the most recent. (See Note 6 – Supporting Statement below )  
(If applying for Cert II,III,IV or Diploma of Animal Studies you **must** be in paid employment in a vet practice. If applying for Cert III in Zookeeping you **must** be employed in a wildlife park)

## 6 SUPPORTING STATEMENT

Completion of this information **WILL** assist your application. If you have applied for more than one course, particularly in unrelated fields, give **separate** reasons for each course. If there is insufficient space, attach a separate piece of paper.

Attach any relevant documentation including details of work (paid or **voluntary**) specific to the area you are intending to study, folios or practical work examples (if applicable), voluntary or paid work references and character references (other than from family and friends). Documentation of relevant work experience (**voluntary** or paid in a related field) **WILL** assist with your selection.

## 7 RESIDENTIAL STATUS

**This section must be completed.**

If you are not an Australian Citizen, a New Zealand Citizen or a Permanent Resident of Australia you must enrol as an Overseas Student.

## 8 SPECIAL ENTRY GROUPS

Applicants who belong to any one of these groups may be given special consideration.

The codes to be used in this section are:-

- SA : Aboriginal or Torres Strait Islander
- SL : Language difficulties affected studies
- SE : Learning Disability

If you have a learning disability and require assistance with completing this application form, please contact our Disability and Learning Support Officer on telephone number 131 248.

## 9 INFORMATION AND OPPORTUNITIES

If you ask to be placed on our mailing list you will receive the latest information on courses and opportunities available through Brisbane North Institute of TAFE. You will need to advise us if, at any time, you no longer wish to receive this material

## 10 PERSONAL DETAILS

**You must sign and date the application.** If you are under 18 years of age, your parent/guardian must also sign the application.

Send your completed application to: Brisbane North Institute of TAFE  
Locked Mail Bag 3  
Eagle Farm BC QLD 4009

Or hand deliver to the Customer Service Information Centre at the appropriate campus.

<b>Bracken Ridge Campus</b> 157 Norris Road BRACKEN RIDGE Q 4017 Telephone: 131 248 Facsimile: (07) 3307 4746	<b>Ithaca Campus</b> Fulcher Road, RED HILL Q, 4059 Telephone: 131 248 Facsimile: (07) 3307 4746	<b>Redcliffe Campus</b> 64-68 Klingner Road REDCLIFFE Q 4020 Telephone: 131 248 Facsimile: (07) 3307 4746
<b>Caboolture Campus</b> Tallon Street CABOOLTURE Q 4510 Telephone: 131 248 Facsimile: (07) 3307 4746	<b>South Brisbane Campus</b> 1 Cordelia Street, SOUTH BRISBANE Q 4101 Telephone: 131 248 Facsimile: (07) 3307 4746	<b>Grovely Campus</b> Fitzsimmons Street GROVELY Q 4054 Telephone: 131 248 Facsimile: (07) 3307 4746

**Note: Completion of the application form does not guarantee a place in a course.**