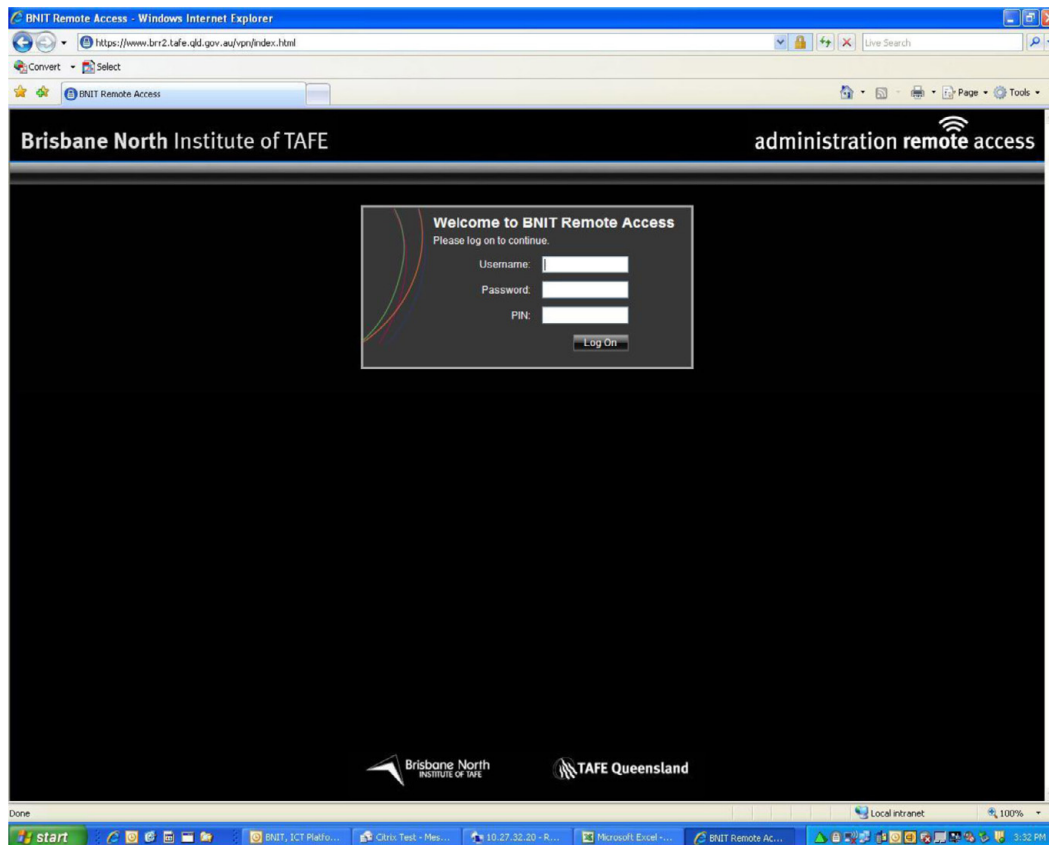


# Welcome to Staff Remote Access Logon Instructions

If you are accessing these instructions you have already set up your remote staff access PIN/Login details via the instructions available on the staff intranet.

At your remote computer, enter URL <https://www.bnr2.tafe.qld.gov.au> into your browser.



- Enter your Username, Password (same as your work login) and the PIN that you have set up, press Logon.
- Wait for your Security Token to be sent to your mobile phone (as setup with UNISYS). (The SMS will include your BNIT Tokencode: eg. 99999999. This expires after use or in 6 minutes).
- Enter Tokencode, press submit.

**You are now logged into the Administration Network. The remote access screen will be displayed.**

- To access your desktop, select the Desktop tab and programs can be accessed via the Start / Programs menus.
- To access your program icons directly, select the Applications tab, then Common Applications.
- If your profile displays a tab called Selected Applications, additional programs will be available for use via this tab (these applications will be specific to your role/profile).

**Problems?** Support from the Unisys helpdesk (1300 658 233) is available Monday-Friday 7.30am – 6.00pm excluding holidays.