



Queensland Australia

...the smart choice

Brisbane North Institute of TAFE

International Prospectus



Queensland the Smart State



Queensland Government
Australia



Brisbane North Institute of TAFE
Your future — Our focus



Recent awards

- 2011 and 2010 Best Registered Travel Industry Training Institution
- 2010 Aboriginal and Torres Strait Islander Student of The Year, Queensland Training Awards
- 2010 Highly Commended, Queensland-China Education and Training Awards for Excellence
- 2009 International Student of the Year, Queensland Education and Training International excellence awards



Welcome from the Institute Director



Welcome to Brisbane North Institute of TAFE (BNIT)

BNIT is part of the government-owned TAFE Queensland network - the largest provider of practical and relevant education in Queensland, delivering to both domestic and international students.

With friendly, industry-experienced teachers and a unique learning environment, we can help you to succeed. BNIT will provide you with valuable skills that can lead into your chosen career and offer direct pathways to further your qualifications at Queensland's top universities.

We invite students from all cultural backgrounds to experience Queensland's natural beauty and relaxed lifestyle, while gaining a high quality, internationally competitive qualification. You will experience a great environment for study, regardless of whether you're located at Bracken Ridge, Caboolture, Grovely (Keperra), Ithaca (Red Hill), Redcliffe or South Brisbane. Each campus has a wide range of quality facilities to help you learn, participate and socialise.

I encourage you to take a look at the diverse range of programs we have on offer and consider the many advantages of choosing to study at BNIT.

Ms Lynne Foley
Institute Director

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Campus locations



Bracken Ridge

Norris Road, Bracken Ridge
(25km north of Brisbane's CBD)



Caboolture

Tallon Road, Caboolture
(48km north of Brisbane's CBD)



Grovely

Fitzsimmons Street, Keperra
(13km north-west of Brisbane's CBD)



Ithaca

Fulcher Road, Red Hill
(5km west of Brisbane's CBD)



Redcliffe

Klingner Road, Redcliffe
(35km north of Brisbane's CBD)



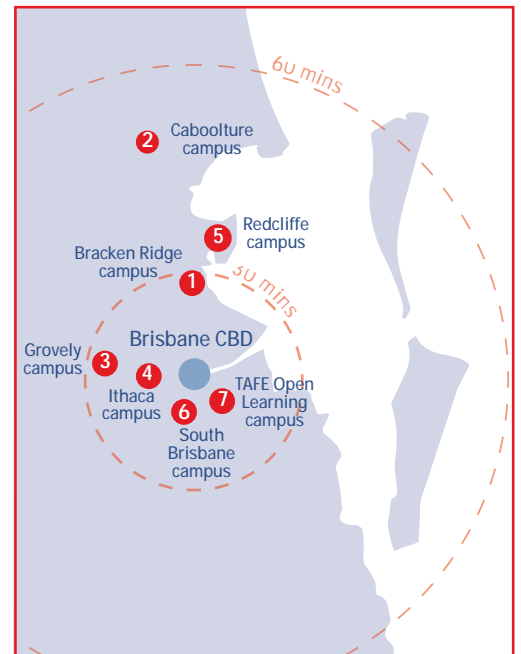
South Brisbane

Cordelia Street, South Brisbane
(2km south of Brisbane's CBD)



TAFE Open Learning

Manning Street, South Brisbane
(2km south of Brisbane's CBD)



The Brisbane North experience

Every year thousands of satisfied BNIT graduates go on to pursue their dreams and achieve amazing things. You too can gain a successful future with BNIT.

Living in Brisbane

The “smart state”, Queensland, and in particular its capital city, Brisbane, is a multicultural hub of living and learning. As Australia’s fastest growing capital city with its safe and friendly environment, Brisbane has become a popular choice for international students.

Geographically located in the south-east corner of the State, Brisbane is the gateway to many tourist destinations. The inner city offers exciting opportunities to lead an indulgent lifestyle with parklands, museums, art galleries, casino, malls, shopping centres, exclusive boutiques, convention facilities and a host of restaurants, cafés and riverside dining.

An hour drive north or south of Brisbane’s centre will take you to the gorgeous beaches of the famous Sunshine and Gold Coasts along with attractions such as Australia Zoo, Movie World and Dreamworld, among many others.

BNIT campus locations

BNIT has seven campus locations, each within easy access of the city centre, excellent public transport links and free student car parking. Campuses are located at:

Bracken Ridge
Caboolture
Ithaca (Red Hill)
Grovely (Keperra)
Redcliffe
South Brisbane
TAFE Open Learning (online)

Facilities and services

The Library at BNIT is referred to as the Learning Hub. Learning Hubs are located at five of BNIT’s campuses - Bracken Ridge, Caboolture, Grovely, Ithaca and Redcliffe. Each campus Learning Hub provides a range of services and facilities for students including help with assignment writing or referencing.

BNIT also provides counselling, international, disability, learning and student support staff across all campuses to help with your learning needs.



Pathways

Pathways to university

BNIT has established direct entry pathways to some of Queensland's top universities, where credit of up to one year study is given towards degree programs after the completion of the relevant TAFE Diploma program. This provides students with two internationally recognised Australian qualifications mostly within the same time it takes to earn one degree and resulting in high graduate employment.

Pathways to employment

BNIT is an internationally recognised education provider in a number of specialist areas that are in demand and is one of the leading institutes in the government network partnering with Australian industries. Programs are reviewed regularly to ensure they match current workplace demands and include relevant industry skills.

University	Program
	Bachelor of Commerce
	Bachelor of Business
	Bachelor of Criminology & Criminal Justice
	Bachelor of Human Services in Child & Family Studies
	Bachelor of Human Services
	Bachelor of Business (Hotel Management)
	Bachelor of Information Technology
	Bachelor of Business
	Bachelor of Human Services
	Bachelor of Information Technology
	Bachelor of Human Services
	Bachelor of Information Technology
	Bachelor of Business
	Bachelor of Commerce
	Bachelor of Information Technology
	Bachelor of Accounting
	Bachelor of Business
	Bachelor of Information Technology
	Bachelor of Science (Applied Biology, Industrial Chemistry)



I'm studying System Administration. I'm learning a lot about IT, server and network management. We are being taught how to use specific hardware, software and most importantly how to sell our knowledge in the IT field.

I would like to continue my studies at Griffith University by doing a Bachelor of Information Technology. With BNIT I will have contributed 80 credits towards my next course at Griffith.

Studying at a university is more theoretical; while here at BNIT I am able to gain more practical knowledge which I believe will be a huge advantage for my future.

Gabor Molnar, Hungary

Articulation and direct entry pathways

BNIT has credit transfer arrangements in place with Australian College of Applied Psychology (ACAP), Central Queensland University (CQUni), Griffith University, Queensland University of

Technology (QUT), University of Queensland (UQ) and University of Southern Queensland (USQ) across a broad range of vocational training areas.

BNIT program	University	Degree program	Credit
Business			
Diploma of Accounting 046159G	GU	Bachelor of Commerce 003428C	Up to 0.75 year
	CQUni	Bachelor of Accounting 003386G	1 year
	USQ	Bachelor of Commerce 017300D	1 year
Diploma of Business 071690C	GU	Bachelor of Business 006423F	1 year
	QUT	Bachelor of Business 003491G	1 year
	USQ	Bachelor of Business 003591C	1 year
Diploma of Justice Administration 051326M	GU	Bachelor of Criminology & Criminal Justice 061467D	Up to 0.75 year
Community and Children's Services			
Diploma of Children's Services (Early Childhood Education and Care) 070806D	GU	Bachelor of Human Services in Child & Family Studies 028242G	1 year
	QUT	Bachelor Human Services 058285C	1 year
Diploma Community Services Work 070806D	ACAP	Bachelor of Applied Social Science 053947K	1 year
	GU	Bachelor of Human Services 026703K	1 year
	CQUni	Bachelor of Social Work	1 year
	QUT	Bachelor of Human Services 058285C	1 year
Events, Hospitality and Tourism			
Diploma of Events 066793E	CQUni	Bachelor of Business 052447E	1 year
	GU	Bachelor of Business (Hotel, Event, Real Estate and Property, Sport) 066785E	1 year
Diploma of Hospitality 068087D	CQUni	Bachelor of Hospitality Management 033740B	1.5 year
	GU	Bachelor of Business (Hotel, Event, Real Estate, and Property, Sport) 066785E	1 year
Diploma of Tourism 066791G	CQUni	Bachelor of Business 052447E	1 year
	GU	Bachelor of Business (Hotel, Event, Real Estate, and Property, Sport) 066785E	1 year
Horticulture			
Diploma of Horticulture 046178E	CQUni	Bachelor of Science (Applied Biology, Industrial Chemistry) 040203B	0.5 year



Pathways

BNIT program	University	Degree program	Credit
Information Technology			
Diploma of Graphic Design 057796K	GU	Bachelor of Digital Media 066784F	1 year
Diploma of Information Technology (Networking) 059000B	CQUni	Bachelor of Information Technology 033401C	1 year
		Bachelor of Information Systems 055819B	1 year
	GU	Bachelor of Information Technology 003423G	1 year
	QUT	Bachelor of Information Technology 007490J	1 year
	UQ	Bachelor of Information Technology 012656E	1 year
	USQ	Bachelor of Information Technology 001952K	1 year

For more information regarding BNIT’s university pathway options for International students, please contact the International Relations Office on +61 7 3259 9221 or email international.bnit@deta.qld.gov.au.



General English

General English (CRICOS 049486B)

BNIT offer an extensive ELICOS (English Language Intensive Courses for Overseas Students) program that is accredited by the National ELT Accreditation Scheme (NEAS) with a scope of levels from Beginner to Advanced. English language proficiency is tested on a regular basis and recorded at the end of each term. Classes focus on enabling students to use English effectively as a means of international communication by providing many opportunities for students to use their English in real life situations.

Classes currently run Tuesday to Friday from 9am and 3pm. Topics include pronunciation exercises, speaking, listening and reading skills, focus on idioms and colloquial expression; vocabulary development; grammar focus; off-campus activities and an optional job club.



My English was very poor, but now I have more confidence in my English. I learnt about grammar, correct pronunciation and listening which improved my English for my Diploma of Children's Services studies at BNIT.

I made a lot of new friends from different countries and also have the greatest teacher in the world. I never met such a great teacher like her. The International Team are also very friendly and helped me a lot.

Tomoko Ito, Japan



Certificate III in Companion Animal Services AMC30410

CRICOS 075519D

Tuition fee: \$7,400

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Grovely

Entry requirements: Year 10 or equivalent with minimum of sound achievement in at least four subjects, including an English, mathematics and science subject; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

The program aims to provide specific skills and knowledge in animal care, including training in nutrition; care and management of dogs, cats, birds and fish; grooming and clipping dogs and cats; reception and office administration.

Career opportunities:

This program can lead to employment in caring for animals in kennels, catteries, pet shops, grooming salons and animal refuges.

Program content:

- Work effectively in the companion animal industry
- Complete animal care hygiene routines
- Monitor and maintain animal health and wellbeing
- Comply with infection control policies and procedures
- Contribute to occupational health and safety processes
- Participate in environmentally sustainable work practices
- Participate in workplace communications
- Plan for and provide nutritional requirements for animals
- Provide enrichment for animals
- Provide advice on companion animal selection and general care
- Provide advice on selection and care of aquatic animals
- Provide basic care of birds, dogs and domestic cats
- Provide companion animal hydrobathing services
- Provide basic care of rabbits and rodents
- Provide professional companion animal grooming services

This program also incorporates some work experience.



I have always wanted to study wildlife and Australian animals.

In my course, we usually do grooming on Mondays, and we've learnt about parasites, birds, mammals, and everything that you need to know vet nursing wise as well. For instance we learn how to apply flea and tick prevention, how to remove insects from animals and general assistance in the vet surgery. I love the course.

Joseph, United States of America

Certificate IV in Interior Decoration LMF40408

CRICOS 070743C

Tuition Fee: \$8000

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This program has been designed for those seeking employment or self-employment as interior decorators/designers. Students will gain the expertise to advise clients and offer practical assistance when selecting furnishings and fittings, colour coordination and environmental considerations.

Career opportunities:

This program will prepare you for employment as an assistant interior decorator, colour consultant, wholesale sales representative, set designer, window dresser, sales representative in lighting or furnishings.

Program content:

- Explore and apply the creative design process to 2D forms and 3D forms
- Undertake small business planning
- Produce and prepare photo images
- Select and apply drawing techniques and media to represent and communicate the concept

- Produce computer-aided drawings
- Produce technical drawings
- Apply resources sustainably
- Research, analyse and apply colour for interior spaces
- Decorate residential interiors
- Prepare a materials board for client presentation
- Research and recommend furniture and accessories
- Research and recommend soft furnishings for interiors
- Research and recommend hard materials and finishes for interiors
- Identify building materials, construction techniques and methods used in building interiors
- Assess interior light and recommend light fittings
- Research interior decoration and design influences
- Determine occupational health and safety implications of interior effects



Certificate IV in Visual Arts & Contemporary Craft CUV40103

CRICOS 069959G

(Prerequisite to the Diploma of Visual Art - not offered as a standalone program)

Tuition Fee: \$12,500

Duration: 2 semesters
(Teaching weeks 39
+ Holiday weeks 13
= TOTAL duration 52 weeks)

Intake: February

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0); or have a Certificate III in Arts or special entry. Additionally, all applicants MUST submit a portfolio of artwork (details of portfolio requirements available online in program brochure).

If you are intending to work in arts related industries or wish to undertake higher level studies in art, this program is designed to provide you with a foundation of knowledge and skills. You will learn from our highly

professional teaching staff who are all practicing artists. You will learn both practical skills and theory (in core units and electives).

Program content:

Core units:

- Originate concept for own work and conduct critical discourse
- Follow health safety and security procedures
- Select and apply drawing techniques and media to represent and communicate the concept
- Review history and theory for application to artistic practice
- Research and critically analyse history and theory to inform artistic practice

Elective units:

Students may choose elective options providing a major study (2 days per week) in either painting or ceramics/sculpture. Students who choose a major study in painting may also study ceramics/sculpture as optional electives.



Diploma of Visual Art 39227QLD

CRICOS 069958J

Tuition Fee: \$12,500

Duration: 2 semesters
(Teaching weeks 37
+ Holiday weeks 7
= TOTAL duration 44 weeks)

Intake: February

Campus: Ithaca

Entry requirements: Successful completion of the Certificate IV in Visual Arts and Contemporary Craft CUV40103 and English IELTS 5.5 or equivalent (with no individual band under 5.0).

This program is designed to provide students with the opportunity to develop skills and techniques relevant to employment within the visual arts industry. The program includes core competencies in visual culture and professional practice plus elective competencies in studio areas.

The highly professional teaching staff are all practising artists. From them you will learn both practical skills and theory in core units and electives. Core studies include art history and theory, professional practice, and occupational health and safety. Studio electives offered include painting, printmaking, drawing, digital art, ceramics and sculpture.

Career opportunities:

Graduates of this program enter a diverse range of careers including freelance arts practitioner and professional artist. This Diploma will also give you conceptual, technical and exhibition skills enabling you to work within the broad arts field in areas such as art studios, galleries and community arts workshops.

Program content:

To receive the qualification students must successfully complete 6 core units and 8 elective units.

Core units:

- Critically evaluate contemporary visual culture
- Interpret artwork through analysis of cultural histories
- Produce artworks
- Exhibit artworks
- Establish a viable arts practice
- Undertake market research

Elective units:

Students may choose elective options providing a major study (2 days per week) in either painting or ceramics/sculpture. Students who choose a major study in painting may also study ceramics/sculpture as optional electives.



Certificate III in Business Administration BSB30407

CRICOS 046160D

Tuition fee: \$6,500

Duration: 12 teaching weeks

Intake: February, May, September

Campus: Bracken Ridge

Entry requirements: Year 10 with sound achievement in English or equivalent (complementary experience and basic computer skills may be indicators of successful completion of this program); English IELTS 5.5 or equivalent (with no individual band under 5.0).

You will receive specialised training in computing subjects (including word processing, spreadsheets, databases and electronic presentations using Microsoft Office XP) as well as communication and finance subjects. This program provides the knowledge and practical skills to gain employment in a variety of positions within an office environment.

Career opportunities:

As a graduate of this program you can expect to gain employment as a receptionist, personal or administrative assistant, records or clerical officer, bookkeeper or accounts clerk, word processing or data entry operator.

Program content:

- Develop keyboarding speed and accuracy
- Participate in occupational health and safety processes
- Process accounts payable and receivable
- Maintain a general ledger
- Organise schedules
- Create electronic presentations
- Design and produce text documents
- Produce desktop published documents
- Write simple documents
- Deliver and monitor a service to customers
- Communicate electronically
- Create simple word processed documents
- Create and use spreadsheets
- Maintain daily financial/business records
- Coordinate implementation of customer service strategies

Diploma of Accounting FNS50204

CRICOS 075144G

Tuition fee: \$12,500

Duration: 2 semesters
(Teaching weeks 40
+ Holiday weeks 5
= TOTAL duration 45 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This program is an ideal lead-in to an accounting career, or a pathway to higher level study.

Gain a comprehensive grounding in accounting responsibilities in client service, quality financial/business processes and information in the financial services industry. You will learn accounting principles, management of manual and computer accounting systems, end of month processing and reconciliations, financial statements preparation and analysis, internal control, management accounting, creating reports for management, budgeting, income tax, company statutory reporting.

Direct entry pathway to university:

One and a half semesters credit towards a Bachelor of Commerce at Griffith University.

Career opportunities:

You can expect to gain employment in positions such as assistant accountant, office manager, bookkeeper, administration manager, budget officer and accounts officer. You will be able to work in areas such as accounts receivable/payable, inventory, fixed assets, payroll and general ledger up to and including supervisory level. You may choose to articulate to university degree programs where exemptions may apply.

Program content:

- Prepare income tax returns
- Manage budget forecasts
- Finance reporting
- Implement and maintain internal control procedures
- Provide management accounting information
- Prepare financial reports for financial entities/companies

Diploma of Business BSB50207 (including Certificate IV in Business)

CRICOS 071690C

Tuition fee: \$14,000

Duration: 2 semesters
(Teaching weeks 38
+ Holiday weeks 4
= TOTAL duration 42 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0); successful completion of selected Certificate III in Business units (BSBITU303A Design & produce text documents and BSBITU304A Produce spreadsheets). Please note that these two units are incorporated into the first semester of this program.

This qualification is for those wishing to gain knowledge and expertise in key business strategies, people management, human resources and business marketing. This program is targeted toward those who are aiming to gain high levels of supervisory, decision-making and problem solving skills; who want to work independently and responsibly to achieve organisational outcomes. By studying this course, you will develop an understanding of the dynamics and principles underlying the effective functioning of business operations.

To provide the necessary underpinning knowledge and skills, the BSB40207 Certificate IV in Business, and selected units from BSB30107 Certificate III in Business are completed to form a comprehensive foundation for the Diploma of Business program.

Key learning areas include general business and e-business, management and administration, human resource management and marketing.

Direct entry pathway to university:

Two semesters credit towards a Bachelor of Business at Griffith University or Queensland University of Technology.

Career opportunities:

This program aims to equip participants with business, managerial, marketing and human resource management skills for roles such as executive officer, program consultant, program coordinator.

Program content:

- Design and produce text documents
- Produce spreadsheets
- Monitor a safe workplace
- Analyse and present research information
- Establish effective workplace relationships
- Promote team effectiveness
- Write simple and complex documents
- Coordinate implementation of customer service strategies
- Recruit, select and induct staff
- Develop teams and individuals
- Make a presentation
- Manage meetings
- Plan and manage conferences
- Manage programs that promote personal effectiveness
- Manage personal work priorities and professional development
- Manage risk
- Manage projects
- Establish and adjust the marketing mix
- Conduct a marketing audit
- Introduction to international business



I am really happy with the experience as it has made a huge difference to my confidence and BNIT has helped develop my people skills and international understanding, which is great for my business aspirations. I really like the international atmosphere and acceptance of other cultures at BNIT; you meet people you wouldn't necessarily meet elsewhere. It gives a lot of opportunities. I will miss it!

Cesar Brenot, France

Diploma of Justice Administration 39184QLD

CRICOS 051326M

Tuition fee: \$15,000

Duration: July intake:
2 semesters
(Teaching weeks 66
+ Holiday weeks 5
= TOTAL duration 45 weeks)

February intake:
3 semesters
(Teaching weeks 66
+ Holiday weeks 12
= TOTAL duration 78 weeks)

Intake: July and February

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

Develop your ability to analyse other justice systems and apply a range of law enforcement legislation to a range of justice issues. You will also be able to understand the application of ethical standards to the justice profession.

Direct entry pathway to university:

One and a half semesters credit towards a Bachelor of Arts in Criminology and Criminal Justice at Griffith University.

Two semesters credit towards a Bachelor of Human Services at Queensland University of Technology.

Career opportunities:

Justice-related careers include police, transport, parks and wildlife, corrections and customs.

Program content:

- Analyse criminal and civil justice systems
- Gather information through the interview process
- Write simple documents
- Develop keyboard skills
- Communicate with clients
- Analyse and present research information
- Promote team effectiveness
- Manage meetings
- Maintain workplace safety
- Produce simple word processed documents
- Prepare court documentation for criminal and civil proceedings
- Apply the Queensland Criminal Code
- Apply procedural and evidentiary rules
- Apply the provisions of a range of law enforcement legislation
- Conduct prosecutions
- Analyse social justice issues
- Develop work priorities
- Manage ethical and accountability responsibilities in the justice system
- Research and report on justice issues
- Personal skill development and learning



After completing a Diploma of Business at BNIT I went straight into University at QUT. I will graduate at the end of this year and I have already applied to study a Master's degree. I can now see my future is bright and I have to thank BNIT because they really prepared me for uni, life and work.

Wei Yu, China



Certificate III in Aged Care CHC30208

CRICOS 071691B

Tuition Fee: \$6,000

Duration: 1 semester
(Teaching weeks 16
+ Vocational placement weeks 3
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Caboolture

Entry requirements: Year 10 or equivalent; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

In this program you will develop your knowledge and skills to work within the aged care sector. You will also develop skills and learn procedures to assist with personal care and to work within a team. Work is carried out in residential facilities and the community under supportive but limited guidance.

Career opportunities:

This program could lead to employment in the following fields: aged care facilities (both private and public); retirement villages; nursing homes; hostels; supported residential services; community action/development for, and on behalf of, the aged; social and home support for the aged; and respite care and advocacy for the aged.

Program content:

- Recognise healthy body systems in a health care context
- Support older people to maintain their independence
- Work effectively with older people and in the community sector
- Provide support to people living with dementia
- Provide support to meet personal care needs
- Participate in the implementation of individualised plans
- Support individual health and emotional wellbeing
- Follow safety procedures for direct care work
- Deliver care services using a palliative approach
- Comply with infection control policies and procedures in health work
- Work effectively with culturally diverse clients and co-workers
- Apply first aid
- Communicate appropriately with clients and colleagues

Vocational placement:

Students will be required to complete vocational placement as part of this program.



During my time so far I have learnt a great deal about the community services sector. My teachers are great — they are teaching us well using the experiences and skills they have. We also have guest speakers from different community services and cultures.

My best memory so far was when we volunteered for Homeless Connect in the city. We helped many homeless people with many things — they were very excited and so were we. At the end of the day we received a certificate which is very good to have. I won't forget it.

BNIT is giving me a great opportunity for my future. I do have a big goal in my life to work in community services. I can't thank enough the people who have been helping me and giving me the greatest opportunity for my future life. At BNIT everything is possible!

Slamet Hadi Irawan, Indonesia

Certificate III in Children's Services CHC30708

CRICOS 070805E

Tuition fee: \$8,000

Duration: 1 semester
(Teaching weeks 17
+ Vocational placement weeks 2
+ Holiday weeks 1
= TOTAL duration 20 weeks)
(Vocational placement is
scheduled at one day per week
for up to 12 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 10 or equivalent; or
mature age entry; English IELTS 5.5 or equivalent
(with no individual band under 5.0).

This Certificate provides you with an educational
program focusing on the knowledge, attitudes
and skills required by a person working with
children, their families and the community.

Career opportunities:

Successful completion of this qualification
prepares you for employment at assistant level
in child care centres, family day care,
kindergarten or pre-school, or as a nanny.

Program content:

- Ensure child health and safety
- Care for and support the development
of children
- Deliver services and activities to stimulate
children's development and enhance their
leisure
- Develop an understanding of children's
interests and developmental needs
- Identify and respond to children and young
people at risk of harm
- Participate in workplace safety procedures
- Interact effectively with children
- Work within the legal and ethical framework
- Prepare nutritionally balanced food
- Participate effectively in the work
environment
- Apply first aid
- Work effectively with culturally diverse clients
and co-workers

Vocational placement:

Students will be required to complete vocational
placement as part of this program.



Diploma of Children's Services (Early Childhood Education and Care) CHC50908

(including Certificate III in Children's Services)

CRICOS 070807C

Tuition fee: \$17,500

Duration: 3 semesters
(Teaching weeks 41
+ Vocational placement weeks 16
+ Holiday weeks 12
= TOTAL duration 69 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This qualification covers workers in children's services who are responsible for planning, implementing and managing programs in early childhood services, in accordance with licensing, accreditation and duty of care requirements.

At this level workers have responsibility for supervision of other staff and volunteers. In most states it is the highest qualification required at director or service manager level for children's service centre-based care.

Direct entry pathway to university:

Two semesters credit towards a Bachelor of Human Services in Child and Family Studies at Griffith University.

Two semesters credit towards a Bachelor of Human Services at Queensland University of Technology.

Career opportunities:

This program will prepare you for employment within children's services as an authorised supervisor, centre manager, child care worker, children's adviser, director, manager, group/team coordinator/leader, program leader, child development worker.

Program content:

The Diploma program includes the Certificate III in Children's Services competencies (see page 18) which will be completed in the first semester in addition to:

- Establish and maintain a safe and healthy environment for children
- Foster physical, social cognitive development in early childhood
- Support emotional and psychological development in early childhood
- Manage children's services workplace practice to address regulations and quality assurance
- Establish and implement plans for developing cooperative behaviour
- Plan and implement inclusion of children with additional needs
- Organise experiences to facilitate and enhance children's development
- Gather, interpret and use information about children
- Design, implement and evaluate programs and care routines for children
- Work in partnership with families to provide appropriate care for children
- Advocate for the rights and needs of children and young people
- Use music to enhance children's experience and development
- Foster children's aesthetic and creative development
- Implement and promote inclusive policies and practices in children's services
- Coordinate the work environment

Vocational placement:

Students will be required to complete vocational placement as part of this program.

Diploma of Community Services Work CHC50608

CRICOS 070806D

Tuition fee: \$15,000

Duration: 4 semesters
(Teaching weeks 54
+ Vocational placement weeks 22
+ Holiday weeks 16
= TOTAL duration 92 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This qualification addresses work in roles that usually involve service delivery, either direct client work and/or community development work. Workers at this level operate at an advanced skill level and may also have responsibility for the supervision of other staff and volunteers.

Direct entry pathway to university:

Two semesters credit towards a Bachelor of Human Services at Griffith University or Queensland University of Technology.

Two semesters credit towards a Bachelor of Applied Social Science at Australian College of Applied Psychology.

Career opportunities:

There are various career paths you may follow at the completion of this program. Occupational titles for graduates may include case manager/worker, community development worker and support worker. Other career paths may require further studies.

Program content:

- Work effectively with culturally diverse clients and co-workers
- Work effectively in the community sector
- Develop, facilitate and monitor all aspects of case management
- Develop, implement and promote effective workplace communication
- Work within a structured counselling framework
- Work intensively with clients
- Confirm client developmental status
- Analyse impacts of sociological factors on clients in community work and services
- Reflect on and improve own professional practice
- Contribute to occupational health and safety processes
- Provide advocacy and representation services
- Maintain legal and ethical work practices
- Support clients in decision-making processes
- Assess and respond to individuals at risk of suicide
- Recruit and coordinate volunteers
- Implement community development strategies
- Conduct complex assessment and referral
- Plan and conduct group activities
- Promote community awareness of domestic and family violence (elective)
- Assess needs of clients with alcohol and/or other drugs issues (elective)

Vocational placement:

Students will be required to complete vocational placement as part of this program.

Certificate III in Fitness SRF30206

CRICOS 075520M

Tuition fee: \$9,500

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Bracken Ridge, Caboolture

Entry requirements: Year 10 or equivalent; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This program is for people who want to work as a fitness instructor. You will learn about anatomy and physiology, nutrition, screening and fitness appraisals, exercise programming and equipment use and maintenance.

You will also learn generic work skills such as communication, client service, risk analysis and first aid.

Career opportunities:

You can specialise as a gym instructor, group fitness or aqua instructor.

You will be qualified to work in health centres all over Australia and conduct fitness assessments, design exercise programs and instruct clients how to exercise correctly.

Program content:

- Provide advanced first aid response
- Develop and apply an awareness of specific populations to exercise delivery
- Provide leadership to groups
- Provide advice to clients on the application of basic anatomy and physiology to fitness programs
- Provide nutrition advice to clients in accordance with recommended guidelines
- Apply sport and recreation law with application in the workplace.
- Apply basic exercise science to exercise instruction
- Organise personal work priorities and development
- Contribute to effective workplace relationships
- Undertake client induction and screening
- Provide orientation to clients prior to undertaking a fitness program
- Meet client needs and expectations
- Instruct fitness activity skills to a client using fitness equipment
- Use and maintain core fitness industry equipment
- Operate computing packages
- Undertake risk analysis of activities
- Follow defined occupational health and safety policies and procedures
- Develop basic fitness programs
- Process client complaints



Certificate III in Horticulture RTF30103

CRICOS 046180M

Tuition fee: \$10,000

Duration: 2 semesters
(Teaching weeks 42
+ Holiday weeks 10
= TOTAL duration 52 weeks)

Intake: February, July

Campus: Grovelly

Entry requirements: Year 10 or equivalent; or completion of a relevant program; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

In this program you will learn how to establish and maintain plants and structures/ features in gardens and parks, use horticultural machinery and equipment, apply pest, weed and disease management techniques, establish and maintain irrigation and drainage systems and identify plants, products and treatments.

Career opportunities:

With practical and relevant industry skills you can develop a career as a skilled horticultural worker. You could be employed in the private or public sector undertaking a variety of activities including propagation; growing, identifying and selling plants; advising clients; and constructing, maintaining and designing gardens.

Upon successful completion of this program you can also undertake higher-level study such as a Diploma of Horticulture.

Program content:

- Meet industry requirements
- Use hazardous substances safely

- Act in an emergency
- Control weeds
- Establish turf and provide turf care
- Apply chemicals and biological agents
- Install irrigation systems
- Operate tractors and ride-on vehicles
- Provide planted area care
- Prune shrubs and small trees
- Support revegetation works
- Meet workplace health and safety requirements
- Maintenance programs
- Cooperate in the workplace
- Plan daily work routines
- Undertake propagation activities
- Prepare plant displays
- Provide worksite support
- Control pests and treat diseases
- Implement plant nutrition programs
- Provide nursery plant care
- Establish planted areas
- Renovate grassed areas
- Plant trees and shrubs
- Provide propagation support
- Recognise plants, products and treatments
- Provide information on plants, products and treatments
- Operate equipment and machinery



Diploma of Horticulture RTF50103 (including Certificate III in Horticulture)

CRICOS 046178E

Tuition fee: \$20,500

Duration: 4 semesters
(Teaching weeks 85
+ Holiday weeks 19
= TOTAL duration 104 weeks)

Intake: February, July

Campus: Grovely

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

The outcome of this program is a broad-based, general Diploma of Horticulture. You will learn how to establish and manage a horticultural business or project and gain general management skills and knowledge across a broad range of horticultural areas.

Career opportunities:

Supervisor or manager in a business or project in landscaping, nursery, parks and gardens.

Program content:

The Diploma program includes the Certificate III competencies (see page 22) in addition to a selection from the following:

- Promote and manage plant health
- Plan and implement chemical use
- Develop and manage chemical strategy
- Sustainable land use strategy
- Collect and manage data
- Collect and classify plants
- Prepare reports
- Plan restoration of parks and gardens
- Manage parks and reserves
- Prepare a garden design
- Provide specialist advice
- Monitor and manage soils
- Manage trial or research material



Certificate III in Hospitality (Commercial Cookery) SIT30807

CRICOS 066796B

Tuition Fee: \$16,400*

Duration: 2 semesters
(Teaching weeks 38
+ Holiday weeks 6
= TOTAL duration 44 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or equivalent; English IELTS 5.5 or equivalent (with no individual band under 5.0).

Designed to provide you with the skills and knowledge to work efficiently and effectively in food preparation and food service industries. Upon completion of this program you may continue into the Diploma of Hospitality with some credits.

Career opportunities:

This program develops operational kitchen and commercial cookery skills, leading to a career in restaurants, banquet or function facilities, cafés and catering or hospital meal preparation.

Program content:

- Use basic methods of cookery
- Prepare appetisers, stocks, soups, sauces and salads
- Prepare vegetables and eggs
- Organise, prepare, cook, present and serve food
- Receive and store kitchen supplies

- Clean and maintain kitchen premises
- Work in a socially diverse environment
- Follow health, safety and security procedures
- Communicate on the telephone
- Follow workplace hygiene procedures
- Handle and serve cheese
- Select, prepare and cook meat
- Prepare foods sensitive to diet and culture
- Prepare and cook seafood, poultry and game
- Prepare hot and cold desserts
- Prepare pastry, cakes and yeast-based goods
- Plan and prepare food for buffets
- Plan and control menu-based catering
- Prepare, cook and serve for menus
- Promote products and services to customers
- Deal with conflict situations
- Coach others in job skills
- Work with colleagues and customers
- Develop and update hospitality industry knowledge
- Prepare sandwiches
- Implement food safety procedures
- Prepare patés and terrines

Additional costs:

Students will be required to purchase uniforms (approx. \$150 - \$250) and equipment (approx. \$150 - \$250).

*You can package this program with the Diploma of Hospitality for only \$20,000 total.



During my year in Commercial Cookery we trained in a proper kitchen where facilities are complete and everything is provided.

I plan to pursue a career as a Chef and BNIT has helped me acquire the proper training and skills to do so. I even got my qualification as a cook here in Australia through the help of BNIT which is a good start in establishing my career. I now exercise what I have learned at TAFE in my job as a cook in a commercial kitchen. I definitely recommend studying at BNIT. It has good facilities, friendly staff and diverse culture where everyone is made to feel welcome.

Jaenah David, Philippines

Certificate III in Hospitality SIT30707

CRICOS 066795C

Tuition Fee: \$7,000

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 10 or equivalent; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This qualification provides the skills and knowledge for an individual to be competent in skilled operations with the need to apply discretion and judgement. Work would be undertaken in various hospitality settings such as restaurants, hotels, motels, clubs, pubs, cafés and coffee shops. Individuals may have some responsibility for others and provide technical advice and support to a team.

BNIT operates a training restaurant which is open to the public, where students experience hands-on learning in all facets of food and beverage.

Career opportunities:

Successful completion of the program provides graduates with the opportunity to enter employment as wait and bar staff in a variety of venue styles in Australia and overseas.

Positions may include bar attendant, barista, waiter, wine waiter, front desk receptionist, housekeeper or gaming attendant

Program content:

- Provide responsible gambling services
- Provide responsible service of alcohol
- Develop and update hospitality industry knowledge
- Operate a bar
- Serve food and beverage to customers
- Follow workplace hygiene procedures
- Prepare and serve espresso coffee
- Attend gaming machines
- Process financial transactions
- Clean and tidy bar areas
- Prepare and serve non-alcoholic beverages



Diploma of Hospitality SIT50307

CRICOS 068087D

Tuition fee: \$16,000*

Duration: 2 semesters
(Teaching weeks 38
+ Holiday weeks 14
= TOTAL duration 52 weeks)

Intake: February, July

Campus: Bracken Ridge

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

This program will provide you with a flexible career pathway. You will develop supervisory and management skills associated with quality assurance and best practice in a range of hospitality areas including food and beverage service, purchasing/stores department, front office, reception and gaming.

Recognising the vast scope of the hospitality industry, the Diploma is offered with extra electives (subject to the number of students interested) so that students gain exposure to as many aspects of the industry as possible. Students are not required to complete all listed units but will select, with guidance from program coordinators, units that best suit them and will ensure successful completion of the qualification.

Direct entry pathway to university:

Two semesters credit towards a Bachelor of Business (Hotel, Tourism, Leisure and Sport) at Griffith University.

Career opportunities:

Upon completion of this program you may expect to gain positions at management level in restaurants, bars, reception and gaming and other hospitality management areas.

Program content:

- Provide food and beverage service
- Attend gaming machines and provide responsible gaming service
- Process financial transactions
- Develop and update hospitality industry knowledge
- Work with colleagues and customers
- Work in a socially diverse environment

- Follow health, safety and security procedures
- Deal with conflict situations
- Communicate on the telephone
- Promote products and services to customers
- Coach others in job skills
- Follow workplace hygiene procedures
- Provide responsible service of alcohol
- Clean and tidy bar area, premises and equipment
- Prepare rooms for guests
- Establish and conduct business relations
- Develop and implement operational plans
- Manage quality customer service
- Manage finances within a budget
- Prepare a staffing roster
- Provide housekeeping services to guests
- Receive and process reservations
- Provide accommodation reception service
- Recruit and select staff
- Control, order, receive and sort stock
- Monitor work operations
- Lead and manage people
- Implement workplace health, safety and security procedures
- Establish and maintain a safe and secure workplace
- Gain the legal knowledge required for business compliance
- Interpret financial information
- Operate a bar
- Provide a link between kitchen and service area
- Provide table service of alcohol
- Develop and update food and beverage knowledge
- Prepare and serve espresso coffee and cocktails
- Manage workplace diversity
- Create and use simple spreadsheets
- Develop keyboard skills
- Design and develop text documents
- Perform office procedures

*You can package this program with the Certificate III in Hospitality (Commercial Cookery) for only \$20,000 total.

Diploma of Graphic Design 39148QLD

CRICOS 057796K

Tuition fee: \$22,000

Duration: 3 semesters
(Teaching weeks 60
+ Holiday weeks 16
= TOTAL duration 76 weeks)

Intakes: February, July

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; English (IELTS 5.5 or equivalent with no individual band under 5.0); portfolio (please contact the International Programs Student Admissions Office for details of the portfolio requirements). You will also need a good understanding of the PC Windows environment.

This Diploma provides a visual approach to graphic design and web technologies and includes four major topic strands:

1. Visual print design: design for printed output
2. Visual website design: front-end visual design
3. Web technologies: a visual approach to internet programming and database design/web integration
4. 3D design: a visual approach to 3D design for cross-media output (for example, web and print output).

Acquisition of digital competency with a creative focus is emphasised using industry standard software including Illustrator, Photoshop, InDesign, Acrobat, Dreamweaver, Fireworks, Flash, and Discreet's 3dsmax.

A creative visual approach to the web programming areas of XHTML, CSS, JavaScript, ActionScript, database and ColdFusion. This complements the other 4 topic strands.

Career opportunities:

Graduation outcomes relate to the following industry jobs: graphic, art or creative director, package, web or multimedia content designer, digital media specialist, illustrator, advertising and promotion, newspaper production, publishing or design houses, advertising agencies, printers, screen printers, product design divisions, corporate art departments, television and motion picture industries, and publishers of non-technical and technical books.

Program content:

- Research and apply the history and theory of design to design practice
- Apply colour theory and integrate it with design processes in response to a brief
- Follow health, safety and security procedures
- Use typography techniques for design work
- Source and apply design industry knowledge
- Select and apply drawing techniques and media to represent and communicate a concept
- Apply the design process to 2D and 3D work in response to a brief
- Create, manipulate and incorporate 2D graphics
- Create web pages with multimedia
- Integrate and use a scripting language in authoring a multimedia product
- Use structured query language to create database structures and manipulate data
- Create and use databases
- Create 3D digital models and images and 2D digital animation
- Create pages using a page layout application
- Enhance, manipulate and output photo images
- Research and apply techniques for graphic design
- Interpret and respond to a brief
- Originate concept for own work and conduct critical discourse
- Use an authoring tool to create an interactive sequence
- Incorporate design theory in creation of websites
- Create dynamic web pages
- Produce storyboards for animation
- Develop complex vector and page layout workflow
- Prepare workflow files for print output
- Generate high-end PDF files
- Create graphics using a graphics application
- Plan and develop a business website
- Originate and develop a concept
- Develop multiple web workflows
- Create an advertising brief

Diploma of Information Technology (Networking) ICA50405

CRICOS 059000B

Tuition fee: \$15,000

Duration: 2 semesters
(Teaching weeks 44
+ Holiday weeks 6
= TOTAL duration 50 weeks)

Intake: February, July

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0). You will also need a good understanding of the PC Windows environment.

This qualification provides the skills and knowledge for you to be competent in high level network management and engineering. The qualification has a strong ICT networking base with the inclusion of broad range of ICT internetworking, data communication, security and limited project management units.

You will study hardware and software faults, network operating system configurations (Microsoft Windows 2003/XP, Novell Suse Linux), data communication configuration, design of network systems, installation of operating systems, multi-user systems and network diagnostics as well as configuration of switches and routers. Students will be introduced to project management functions and principles, processes, tools and techniques used and applied. Through the embedded CISCO Networking Academy Program, successful students will obtain CCNA1, CCNA2, CCNA3, CCNA4 certification.

Direct entry pathway to university:

Two semesters credit towards a Bachelor of Information Technology at Griffith University or Queensland University of Technology.

Career opportunities:

Possible career choices include configuration specialist, enterprise application integration consultant, e-security analyst manager, integration analyst, integration centre specialist, intranet engineer, middleware integration specialist, network engineer, solutions architect, systems engineer.

Program content:

- Follow workplace safety procedures
- Design organisational documents using computing
- Operate a personal computer, computer hardware and computing packages
- Integrate commercial computing packages
- Use computer operating system
- Work effectively in an IT environment
- Communicate in the workplace
- Install software applications
- Install and manage network protocols
- Provide network systems administration
- Configure and administer a network operating system
- Connect internal hardware components
- Install and configure a router and a network
- Monitor, administer and manage network security
- Determine and apply appropriate development methodologies
- Create technical documentation
- Determine and confirm client business expectations and needs
- Install network hardware to a network
- Install and maintain a server
- Install and configure a single segment local area network switch
- Install high-end switches in multi-switched local area networks
- Design, build and configure a server
- Translate business needs into technical requirements
- Manage projects and project quality
- Produce network architecture design
- Prepare disaster recovery and contingency plans
- Build a security shield for a network
- Identify best fit topology for WAN network
- Configure an internet gateway
- Build an internet infrastructure
- Identify and resolve network problems
- Install and manage complex networks
- Ensure privacy for users

Certificate III in Events SIT30607

CRICOS 066792F

Tuition fee: \$8,000

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Ithaca

Entry requirements: Year 10 or equivalent; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

You will learn how to access and interpret product information, prepare quotations, book and coordinate supplier services, process and monitor event registration, coordinate guests and delegate registrations at venues.

Career opportunities:

This program will provide you with opportunities in the tourism industry in positions such as conference, events or meetings coordinator.

Program content:

- Provide event staging support
- Develop and update event industry knowledge
- Follow health, safety and security procedures
- Work with colleagues and customers
- Work in a socially diverse environment
- Plan and develop event proposals and bids
- Select event venues and sites
- Develop conference programs
- Recruit, select and induct staff
- Manage volunteers
- Monitor staff performance
- Develop event concepts
- Plan catering for an event or function
- Coordinate marketing activities
- Use business technology
- Process event registrations

There are also a number of electives that must be undertaken, selected from endorsed training packages such as hospitality, tourism and business.



Certificate III in Tourism (Retail Travel Sales) SIT30207

CRICOS 066790G

Tuition fee: \$7,500

Duration: 1 semester
(Teaching weeks 19
+ Holiday weeks 1
= TOTAL duration 20 weeks)

Intake: February, July

Campus: Ithaca

Entry requirements: Year 10 or equivalent; or mature age entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

Gain knowledge and skills for employment in the exciting travel industry working for travel agents, airlines, consolidators and wholesalers.

The program is fully accredited and has received endorsement from the Australian Tourism Review Panel (ATRP) as training that achieves national industry standards.

Career opportunities:

Positions include international travel consultant, airline sales or reservations officer, tourism information officer, corporate travel consultant. You may articulate to a Diploma of Tourism.

Program content:

- Work with colleagues and customers
- Work in a socially diverse environment
- Follow health, safety and security procedures
- Develop and update tourism industry knowledge
- Access and interpret product information
- Sell tourism products and services
- Prepare quotations
- Book and coordinate supplier services
- Process travel related documentation
- Communicate on the telephone
- Control reservations or operations using a computer system
- Operate an online information system

- Source and provide Australian destination information and advice
- Use business technology
- Produce business documents
- Perform office procedures
- Deal with conflict situations
- Process financial transactions
- Source and provide international destination information and advice
- Construct normal and promotional international airfares
- Administer billing and settlement plan

There are also a number of electives that must be undertaken. These will be selected from endorsed training packages such as hospitality, tourism and business.



Diploma of Events SIT50207

CRICOS 066793E

Tuition fee: \$12,000

Duration: 2 semesters
(Teaching weeks 38
+ Holiday weeks 6
= TOTAL duration 44 weeks)

Intake: February

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; or mature entry; English IELTS 5.5 or equivalent (with no individual band under 5.0).

The program covers tourism and its relationship to events management, including organising functions, conferences, conventions and other events. You will learn skills such as accessing and interpreting product information, preparing quotations, booking and coordinating supplier services, processing and monitoring event registration and coordinating guest and delegate registrations at a venue. You will gain expertise in pre-conference, post-conference and satellite events as well as managing associated tours and visits.

Career opportunities:

Occupations such as conference, events or meetings coordinator, domestic/international tourist information officer. This program opens the door for you to move into supervision and management roles.

Program content:

- Develop and update event industry knowledge
- Use business technology
- Select event venues and sites

- Interpret financial information
- Manage finances within a budget
- Identify hazards, and assess and control safety risks
- Lead and manage people
- Establish and conduct business relationships
- Manage quality customer service
- Manage projects
- Plan and manage meetings
- Evaluate and address event regulatory requirements
- Manage event staging
- Provide on-site event management services
- Work with colleagues and customers
- Work in a socially diverse environment
- Follow health, safety and security procedures
- Process and monitor event registrations
- Provide event staging support
- Plan catering for an event or function
- Coordinate marketing activities
- Develop event concepts
- Plan and develop event proposals and bids
- Develop conference programs
- Recruit, select and induct staff
- Monitor staff performance
- Manage volunteers
- Prepare and monitor budgets
- Implement and monitor workplace health, safety and security
- Write business documents

Diploma of Tourism SIT50107

CRICOS 066791G

Tuition fees: \$16,000

Duration: 2 semesters
(Teaching weeks 38
+ Holiday weeks 6
= TOTAL duration 44 weeks)

Intake: February

Campus: Ithaca

Entry requirements: Year 12 or relevant Certificate III qualification; English IELTS 5.5 or equivalent (with no individual band under 5.0).

During this program you will gain knowledge and skills for employment in the exciting tourism industry with travel agents, wholesalers and airlines. The program is designed to allow you to enter the industry at the travel agency level.

Direct entry pathway to university:

One and a half semesters credit towards a Bachelor of Business (Hotel, Tourism, Leisure and Sport) at Griffith University.

Career opportunities:

Upon graduating you will be well prepared for a career in retail travel operations. Positions include domestic or international travel consultant, airline sales or reservations officer, tourism information officer or corporate travel consultant. You may also articulate to university degree programs where credit may apply.

Program content:

- Work with colleagues and customers
- Work in a socially diverse environment
- Follow health, safety and security procedures
- Develop and update tourism industry knowledge
- Deal with conflict situations
- Interpret financial information
- Manage finances within a budget
- Prepare and monitor budgets
- Develop and update legal knowledge for business compliance
- Implement and monitor workplace health, safety and security
- Lead and manage people
- Establish and conduct business relationships
- Manage quality customer service
- Write business documents
- Access and interpret product information
- Sell tourism products and services
- Prepare quotations
- Book and coordinate supplier services
- Process travel related documentation
- Communicate on the telephone
- Process financial transactions
- Control reservations or operations using a computer system
- Operate an online information system
- Source and provide Australian destination information and advice
- Source and provide international destination information and advice
- Use business technology
- Produce business documents
- Perform office procedures
- Construct normal and promotional international airfares
- Administer billing and settlement plan
- Coach others in job skills
- Monitor work operations
- Develop and implement operational plans
- Identify hazards and assess and control safety risks

Additional information

Additional costs

Additional items - standard across all programs

Items required	Cost
Text books/reading materials (per semester, per program)	\$50 - \$300
Stationery (pens, paper, calculator)	\$20 - \$100
Transport (to and from class and compulsory vocational placement locations)	Will vary depending on where you live

Additional items - program specific

Program	Items required	Cost
Arts	Art materials	Costs vary
Horticulture	Secateurs, gloves, tape measure	\$50
Hospitality	Uniforms, knives and equipment	\$300 - \$500
Information Technology	In order to be successful in IT programs, students should have access to a computer at home	Costs vary

Accommodation

You will need to arrange your own accommodation. If you wish to stay with an Australian family, particularly during the first few weeks of your stay in Brisbane, BNIT refers all requests for homestay to the approved homestay provider Earthbeat.

For further information contact:

Earthbeat

Website:	www.earthbeat.net.au
Email:	info@earthbeat.net.au
Phone:	+61 7 3878 9897

Entry requirements

International student applicants must satisfy:

- Academic requirements
- English language requirements.

Academic requirements

Academic requirements vary depending on the course you wish to enter. Minimum requirements are generally:

- Year 10 or equivalent (for Certificate courses)
- Year 12 or equivalent (for Diploma courses).

In addition, some programs may have further requirements. If relevant these are outlined in this prospectus for each individual program.

English requirements

Entry into BNIT formal programs for international students whose first language is not English require a minimum English language level as follows:

IELTS: 5.5 (with no individual band under 5.0 – academic module only); or

TOEFL: 530 (paper based test)

46 (internet based test); or

ISLPR: No individual score less than 3 for Diploma programs and no individual score less than 2+ for Certificate programs.

BNIT also accept IELTS 5.5 equivalent results from Cambridge Certificate, English for Academic Purposes, English for Year 12 in an Australian School, EIKEN (STEP) or Pearson's Test of English.

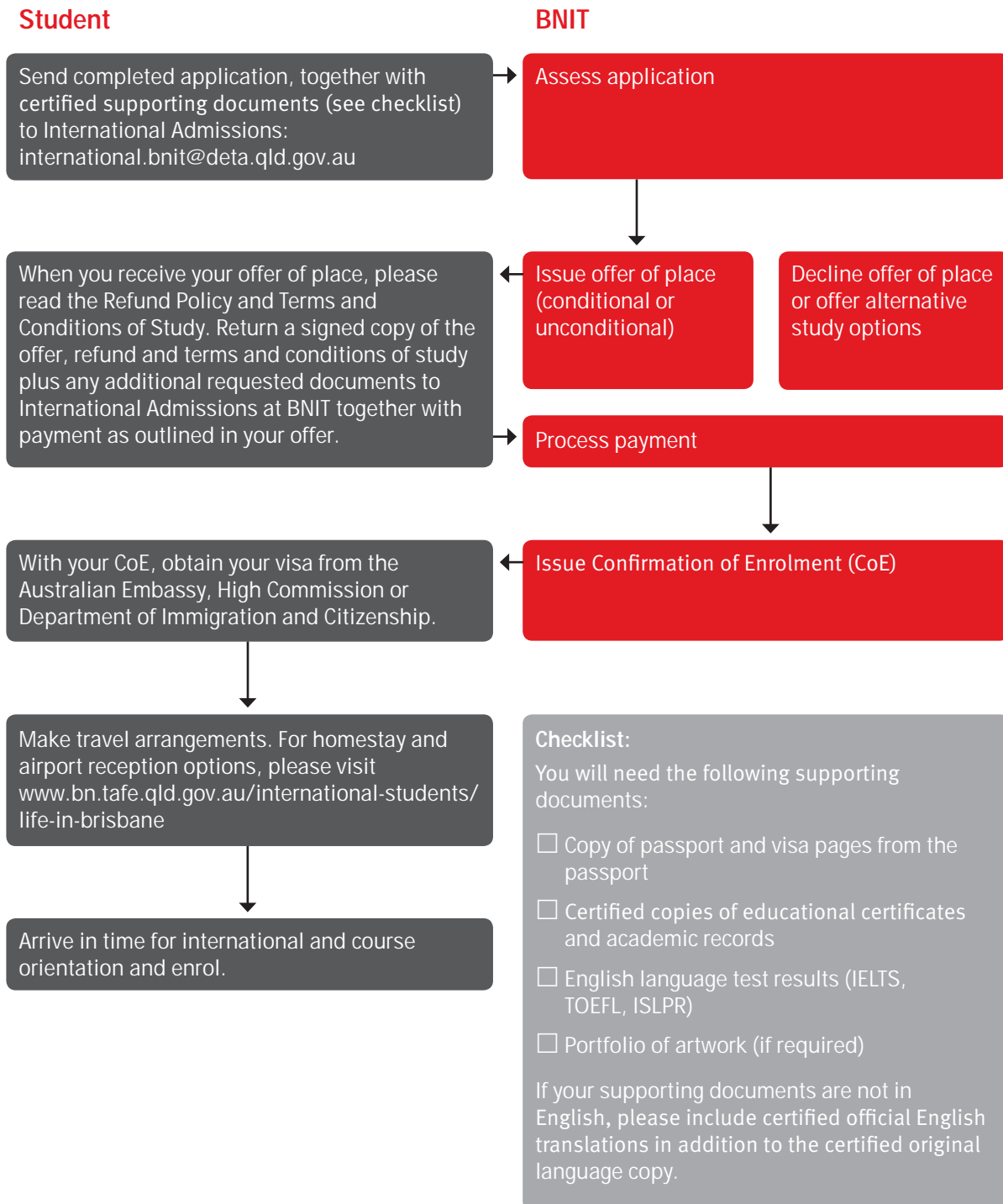
Test results are regarded as valid for up to one year. Other evidence of English entry ability may be accepted, subject to the approval of the International Business Manager.

Original documentary evidence or certified copies must be provided.

How to apply

The application process

A step-by-step guide to enrolling with Brisbane North Institute of TAFE:





Queensland - a world of
opportunities for you

CRICOS Provider Code: 02444M

Phone: (+617) 3259 9221
Fax: (+617) 3259 9238
Email: international.bnit@deta.qld.gov.au

Brisbane North Institute of TAFE
International Programs
Locked Bag 3, Eagle Farm BC
Brisbane Qld Australia 4009

1. HOW DID YOU HEAR ABOUT US?

- Friend/Family Educational Exhibition Website
 Advertisement (where?) Other (please indicate) Educational Agent (provide details)

Agent details:

2. PERSONAL DETAILS

Title: Mr Mrs Ms Family Name: _____

Given Names: _____

Sex: Female Male Age (in years): _____ Date of birth: _____

Do you have any type of disability? Yes No If YES, please specify: _____

Currently living in: Home Country Australia

3. CONTACT DETAILS (Must be details of student NOT agent)

Address in Home Country: _____

Address in Australia: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

4. PASSPORT AND VISA DETAILS

Country of citizenship (as shown on passport): _____ Country of birth: _____

Do you hold a current Australian Visa? Yes No If YES, what type of visa do you hold?: _____

If NO what Visa will you apply for? _____ Passport No.: _____

5. LANGUAGE

First Language: _____ Language spoken in your home: _____

If your first language is not English, have you passed a recognised English Language test in the past 12 months? (e.g. IELTS or TOEFL)?

Yes - what English test taken? _____ Result: _____

Date Taken: _____ No - Go to Section 6, English Language Course Enrolment

6. ENGLISH LANGUAGE COURSE ENROLMENT

How many weeks would you like to study? _____ On what date would you like to start? _____

Do you intend to undertake future study in Australia at the completion of your English Language Course? Yes No

7. FORMAL COURSE APPLYING FOR

#	Course Code	Course Name	Campus	Intake (month)	Year
1					
2					
3					

8. EDUCATIONAL HISTORY

Details of past education and training, including highest levels reached (attach certified copies of all records including any studies currently enrolled in and not yet finished)

Year	School/Institution	State/Country	Name of Qualification	Result Attached (Y/N)
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

9. OVERSEAS STUDENT HEALTH COVER

Will you require family Health Cover? Yes No (NOTE: for spouse and/or children only)

If YES, please complete your family members' details below:

Family Name	Given Name	Relationship	Date of Birth

10. SCHOLARSHIP DETAILS

Are you a sponsored student? Yes No (If YES, please provide evidence)

If so, please indicate sponsor Home Government AusAID Scholarship (e.g. OSSP)
 AusAID Program Other:

11. DECLARATION

For your application to be valid, you must complete Part 1. If you are under 18 years your parent or guardian must complete Part 2. However, please note that Brisbane North Institute of TAFE does not enrol International Student under 18 years of age. Applicants must be 18 by start of study date.

PART 1: DECLARATION BY APPLICANT

I certify that the information on this form and the supporting documentation are correct and complete. I authorise the Institute to obtain other details relating to my academic record. I acknowledge that the provision of incorrect information or documentation relating to my application may result in the cancellation of my enrolment. I further acknowledge that the Provider may make available this information to Australian Commonwealth and State Agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and Section 51.1 of the National Code.

Signed: _____

Date: _____

PART 2: DECLARATION BY PARENT OR GUARDIAN

I have read the information on this form and the details of the applicant are correct and complete. I hereby apply for the entry of my child/ward to study with TAFE in Australia and declare that I have financial capacity to meet the tuition fees and expenses in Australia. I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to this application may result in the cancellation of enrolment. I further acknowledge that the Provider may make available this information to Australian Commonwealth and State Agencies and the Fund

Signed: _____

Date: _____

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian Immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

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Page number	Course name	Fee per semester (AUD)	Course length	Total cost (AUD)	Intake	Campus
English						
7	General English (ELICOS: Beginner to Advanced) (plus \$100 application fee)	-	5 - 50 weeks	\$330pw*	Weekly	Ithaca
*ELICOS plus Formal Program packages available. Weekly price for ELICOS down to \$285 if enrolled into 10 weeks ELICOS plus Certificate / Diploma or \$274.50 a week for 20 weeks plus Certificate / Diploma.						
Animal Science						
8	Certificate III in Companion Animal Services	\$7,400	20 weeks (1 semester)	\$7,400	February/July	Grovelly
Arts						
9	Certificate IV in Interior Decoration	\$8,000	20 weeks (1 semester)	\$8,000	February/July	Ithaca
10	Diploma of Visual Art	\$6,250	96 weeks (4 semesters)	\$25,000	February	Ithaca
11	Diploma of Graphic Design	\$7,300	74 weeks (3 semesters)	\$22,000	February/July	Ithaca
Business						
12	Certificate III in Business Administration	\$6,500	12 weeks	\$6,500	February/May/September	Bracken Ridge
12	Diploma of Accounting	\$6,250	45 weeks (2 semesters)	\$12,500	February/July	Bracken Ridge
13	Diploma of Business (including Certificate IV in Business)	\$7,000	42 weeks (2 semesters)	\$14,000	February/July	Bracken Ridge
14	Diploma of Justice Administration	\$7,500	45 weeks (2 semesters)	\$15,000	July	Bracken Ridge
		\$5,000	78 weeks (3 semesters)	\$15,000	February	Bracken Ridge
Community Services						
15	Certificate III in Aged Care	\$6,000	20 weeks (1 semester)	\$6,000	February/July	Caboolture
16	Certificate III in Children's Services	\$8,000	20 weeks (1 semester)	\$8,000	February/July	Bracken Ridge
17	Diploma of Children's Services (Early Childhood Education and Care) (including Certificate III in Children's Services)	\$5,833	69 weeks (3 semesters)	\$17,500	February/July	Bracken Ridge
18	Diploma of Community Services Work	\$3,750	92 weeks (4 semesters)	\$15,000	February/July	Bracken Ridge

Fitness							
19	Certificate III in Fitness	\$9,500	20 weeks (1 semester)	\$9,500	February/July	Bracken Ridge/Caboolture	
Horticulture							
20	Certificate III in Horticulture	\$5,000	52 weeks (2 semesters)	\$10,000	February/July	Grovely	
21	Diploma of Horticulture (including Certificate III in Horticulture)	\$5,125	104 weeks (4 semesters)	\$20,500	February/July	Grovely	
Hospitality							
22	Certificate II in Hospitality (Kitchen Operations)	\$5,900	21 weeks (1 semester)	\$5,900	February/July	Bracken Ridge	
23	Certificate III in Hospitality (Commercial Cookery)	\$8,200	44 weeks (2 semesters)	\$16,400	February/July	Bracken Ridge	
23, 25	Certificate III in Hospitality (Commercial Cookery)/ Diploma of Hospitality	\$5,000	94 weeks (4 semesters)	\$20,000	February/July	Bracken Ridge	
24	Certificate III in Hospitality	\$7,000	20 weeks (1 semester)	\$7,000	February/July	Bracken Ridge	
25	Diploma of Hospitality	\$8,000	52 weeks (2 semesters)	\$16,000	February/July	Bracken Ridge	
Information Technology							
26	Diploma of Graphic Design	\$7,333	74 weeks (3 semesters)	\$22,000	February/July	Ithaca	
27	Diploma of IT (Networking)	\$7,500	50 weeks (2 semesters)	\$15,000	February/July	Ithaca	
Tourism and Events							
28	Certificate III in Events	\$8,000	20 weeks (1 semester)	\$8,000	February/July	Ithaca	
29	Certificate III in Tourism (Retail Travel Sales)	\$7,500	20 weeks (1 semester)	\$7,500	February/July	Ithaca	
30	Diploma of Events	\$6,000	44 weeks (2 semesters)	\$12,000	February	Ithaca	
31	Diploma of Tourism	\$8,000	44 weeks (2 semesters)	\$16,000	February	Ithaca	

2 semesters = 1 year
All prices subject to change without prior notice.

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VOCATIONAL EDUCATION AND TRAINING

